

COUNTY COMMISSIONERS  
Chair, Vaughn Hartung, District 4  
Vice-Chair, Alexis Hill, District 1  
Bob Lucey, District 2  
Kitty Jung, District 3  
Jeanne Herman, District 5



COUNTY MANAGER  
Eric P. Brown

## NOTICE OF MEETING AND AGENDA

ASSISTANT DISTRICT ATTORNEY  
Nathan Edwards

### WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

COUNTY CLERK  
Janis Galassini

**November 15, 2022**  
**10:00 a.m.**

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items voted on in a block are considered a single item for purposes of public comment on action items as provided below in the description of the parameters for "Public Comment" section, so that there will be only one period of public comment on the block vote; any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

**This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by remote technology system. Members of the public wishing to attend may do so and participate as provided in the agenda at the designated physical location. The Chair or his designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.**

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Public Comment.** Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.gov](mailto:Washoe311@washoecounty.gov), or voice message at: (775) 328-2003. The County will make reasonable efforts to include all comments received by 4:00pm on November 14, 2022 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); [www.washoecounty.gov/bcc/board\\_committees/](http://www.washoecounty.gov/bcc/board_committees/) and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website [www.washoecounty.gov/bcc/](http://www.washoecounty.gov/bcc/).

**10:00 a.m.**

1. Salute to the flag.
2. Roll call.
3. Presentation and discussion on the Reno-Tahoe Airport Authority operations and renovations by Daren Griffin, CEO, Reno Tahoe Airport Authority. FOR DISCUSSION ONLY

**Attachments:** [Daren Presentation\\_Washoe County Commission - 2022](#)

4. Presentation and discussion by Amber Howell, Washoe County Human Services Agency regarding updates on a childcare program for Washoe County. FOR DISCUSSION ONLY

**Attachments:** [WC Childcare Presentation](#)

5. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
6. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

**7. Proclamations. (FOR POSSIBLE ACTION)**

7.A.1. Proclaim November 11, 2022 as Veteran's Day in Washoe County. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Veterans Day Proc 2022](#)

7.A.2. Proclaim November 14 - 20, 2022 as National Apprenticeship Week in Washoe County. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [National Apprenticeship Week Proc 2022](#)

7.A.3. Proclaim November 2022 as Lung Cancer Awareness Month in Washoe County. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Lung Cancer Awareness Month Proc 2022](#)

**8. Donations. (FOR POSSIBLE ACTION)**

8.A.1. Recommendation to accept donations of [\$9,495.03] from various businesses, organizations and individuals and in-kind donations [estimated value \$145,511.70] from the May Arboretum Society and Eagle Scout Troop 443 for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - Park Donations](#)

8.B.1. Recommendation to acknowledge retroactively various one-time in-kind gift donations at an estimated value of [\$1,500.00] from the Washoe Court Appointed Special Advocates (CASA) Foundation and a one-time in-kind cash donation at a value of [\$100.00] from Mr. William R. Feltner and Ms. Barbara J. Feltner, and a one-time in-kind cash donation at a value of [\$50.00] in honor of Susan J. Krump accepted by Second Judicial District Court (SJDC) in support of the Second Judicial District Court, CASA Program, and direct the Comptroller's Office to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC CASA Donations - November 15th meeting - 2022](#)

- 8.C.1. Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$4,918.00]; and (2) accept donations to the Human Services Agency - Senior Services Fund to support operations of the Washoe County Senior Centers in the amount of [\$1,639.76] retroactive for the period August 1, 2022 through October 21, 2022; and direct the Comptroller to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6814 Accept Senior Donations \[\\$1,639.76\]](#)

- 8.C.2. Recommendation to: (1) acknowledge various items donated totaling an estimated market value of [\$10,810.00] retroactive August 1, 2022 through October 21, 2022; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$3,928.05] retroactive for the period August 11, 2022 through October 21, 2022; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6811 Accept HSA Donations \[\\$3,928.05\]](#)

- 8.C.3. Recommendation to acknowledge various items donated totaling an estimated market value of [\$64,000.00] retroactive October 26, 2022 to Washoe County Human Services Agency in support of various program areas including but not limited to: Senior Services, Men's CrossRoads, Our Place, Women's CrossRoads, and Women & Children's CrossRoads. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6812 Accept Homelessness Donations](#)

- 8.D.1. Recommendation to (1) accept and acknowledge 37 cases of water from Anthem Blue Cross Blue Shield donated to the Nevada Cares Campus in the estimated amount of [\$163.54]; (2) accept and acknowledge various undergarment items from Catholic Charities of Northern Nevada donated to the Nevada Cares Campus in the estimated amount of [\$6,311.00]; (3) accept and acknowledge Davines hygiene products from Johnson Controls donated to the Nevada Cares Campus in the estimated amount of [\$1,910.00]; (4) accept and acknowledge disinfectant cleaning wipes from Helping Hands Loving Hearts donated to the Nevada Cares Campus in the estimated amount of [\$360.00]; [total estimated value \$8,744.54], pursuant to Washoe County Code 15.140-15.160; Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Donations Staff Report](#)

- 8.E.1. Recommend to retroactively approve acceptance of a donation of 480 letter openers in the estimated amount of [\$220.00] from an anonymous citizen to the Registrar of Voters Office for use at Vote Centers for surrendering ballots that may still be in the original envelope, pursuant to Washoe County Code 15.140-15.160. Registrar of Voters. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [11-15-22 BCC 2022 General Election Letter Opener Donation](#)

**9. Consent Items. (FOR POSSIBLE ACTION)**

- 9.A.1. Approval of minutes for the Board of County Commissioners' special meeting of October 4, 2022, and regular meetings of October 11, 2022, October 18, 2022, and October 25, 2022. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [2022-10-04 BCC SPECIAL W](#)  
[2022-10-11 W](#)  
[2022-10-18 W](#)  
[2022-10-25 BCC W](#)

- 9.A.2. Acknowledge the communications and reports received by the Clerk on behalf of the Board of County Commissioners, including the following categories: Monthly Statements/Reports; and Annual Statements and Reports. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [C&R Staff Report 2022-11-15](#)  
[C&R List 2022-11-15](#)

- 9.B.1. Recommendation to accept a Nevada Division of State Parks Land & Water Conservation Fund Grant [in the amount of \$212,223.00 with Washoe County as subgrantee with a cash/in-kind match in the amount of \$212,223.00] and approve the Land & Water Conservation Fund Agreement #32-00371 with a grant period from final execution through June 30, 2025; to construct a new trailhead and access path at the Washoe County owned Riverbend Open Space property along the Truckee River near Verdi, Nevada; and authorize the Assistant County Manager [Dave Solaro] to sign the Land & Water Conservation Fund Agreement #32-00371 and any subsequent documents related to the grant on behalf of the County; and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (Commission District 1.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - LWCF Grant Riverbend Trailhead and Access Path](#)  
[BCC 11-15-22 - Washoe County Riverbend Trailhead and Access LWCF Agreement - 32-00371](#)

- 9.B.2. Recommendation to approve a Public Trail Easement Deed and Maintenance Agreement between Washoe County and Toll South Reno, LLC to allow public use of a future trail through the Broken Hills Subdivision in Spanish Springs, crossing Assessor's Parcel Number 089-621-03; and approve a Public Trail Easement Deed and Maintenance Agreement between Washoe County and Cinnamon Ridge North Community Association to allow public use of a future trail through the Broken Hills Subdivision in Spanish Springs, crossing Assessor's Parcel Number 089-641-02. Community Services. (Commission District 4.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - Broken Hills Trail Easement](#)  
[BCC 11-15-22 - Public Use Trail Easement APN 089-641-02](#)  
[BCC 11-15-22 - Public Use Trail Easement APN 089-621-03](#)

- 9.C.1. Recommendation to acknowledge receipt of the Interim Financial Report for Washoe County Governmental Funds for the Three Months Ended September 30, 2022 recognizing a total funds balance increase of \$68 million year-to-date and \$79 million year over year. - Unaudited. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report Q1-2023 Interim Financial.docx](#)  
[Q1-2023 Interim Financial Report](#)

- 9.D.1. Recommendation to retroactively acknowledge the Professional Services Agreements for behavioral health services for Adult Drug Court, between the Second Judicial District Court and Ridge House in an amount not to exceed [\$130,964], and Quest Counseling, in an amount not to exceed [\$145,964], to support the Specialty Court programs, from July 1, 2022, through June 30, 2023. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 10-25-22 Staff Report - FY23 SJDC ADC Contracts - Ridge House and Quest District Court](#)  
[Quest FY 23 Fully executed contract](#)  
[Ridgehouse Counseling FY 23 Fully Executed Contract](#)

- 9.D.2. Recommendation to the Board of County Commissioners to retroactively acknowledge a grant of [\$81,000, no County match required], awarded to the Second Judicial District Court from the Lee F. Del Grande Foundation, retroactive to July 1, 2022 for Family Peace Center operating expenses; and direct the Comptroller to make the necessary budget amendments. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 SJDC Family Peace Center Donations District Court \\$81000](#)

9.E.1. Recommendation to accept the FY23 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$39,988.00; \$14,050.00 county match] retroactive to October 1, 2022, through September 30, 2023; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6769 Accept FY23 Title IVB Subpart 2 CWV grant \[\\$39,988.00; county match \\$14,050.00\]](#)  
[93556-22-103 WCHSA IVB CW NOSA](#)

9.E.2. Recommendation to accept a FY23 Federal Title IV-B 1 sub-grant award from the State of Nevada Department of Health and Human Services, Division of Child and Family Services (DCFS) in the amount of [\$62,004.00; \$20,668.00 county match] retroactive from July 1, 2022 to June 30, 2023 to improve outcomes for children and families involved with Washoe County Human Services Agency; authorize the Director of the Human Services Agency to execute the grant and related documents; and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6770 Accept FY23 Title IVB Subpart 1 grant \[\\$62,004.00; county match \\$20,668.00\]](#)  
[93645-22-006 WCHSA IVB1 NOSA](#)

9.E.3. Recommendation to appoint Casey Reed to the Washoe County Senior Services Advisory Board for the remainder of the term ending August 31, 2025. Casey Reed is currently an alternate on the board, but would become a primary member for the vacant District 4 seat if approved. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 TMP6825 Appoint Sr. Advisory Board Reed](#)

- 9.F.1. Recommendation to approve State Public Library Collection Development Project Grant-In-Aid Award funds from the State of Nevada in the amount of [\$17,879.00, no local match required] for a term retroactive from October 7, 2022 through June 30, 2023 for the augmentation of the digital library collection to increase the number of in-demand downloadable library materials, direct the Comptroller's Office to make the necessary budget amendments; and the Director to sign the grant award documents. Library. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 Staff Report Library State Grant \(17,879\)](#)  
[Attachment A 2023 Library State Grant Award Letter \(17,879\)](#)

- 9.G.1. Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$2,500.00] for Fiscal Year 2022-2023; District 1 Commissioner Alexis Hill recommends a [\$2,500.00] grant to the Washoe County Green Team -- a government entity -- to support awareness of green initiatives; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers. Manager's Office. (Commission District 1.) FOR POSSIBLE ACTION

**Attachments:** [11.15.22 Staff Report - WCGT](#)  
[11.15.22 Resolution WCGT](#)

- 9.H.1. Recommendation to approve the reclassification of a vacant Deputy Public Defender III position, pay grade TT (salary range \$103,854.40-\$150,550.40), to a Deputy Public Defender IV, pay grade UU (salary range \$116,230.40-\$163,633.60), and authorize Human Resources to make the necessary changes. [Total fiscal impact is \$17,165; Net fiscal impact \$-0-]. Public Defender. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [PD reclass11-15-22](#)

- 9.I.1. Recommendation to accept the FY 2023 Joining Forces award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$96,000.00, 25% In-Kind county match required] to cover overtime costs related to conducting traffic enforcement checkpoint events and limited travel expenses, for the grant term of October 1, 2022 through September 30, 2023 and if approved, direct Comptroller's Office to make the necessary budget amendments; and authorize Sheriff Balaam to execute grant award documents. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Sheriff - FY 2023 Joining Forces \\$96000](#)  
[Joining Forces 2023 Agreement](#)

- 9.I.2. Recommendation to accept the FY 2023 Office of Traffic Safety award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$25,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to conducting DUI saturation patrols, for the retroactive grant term of October 1, 2022 through September 30, 2023 and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Sheriff - FY 2023 OTS DUI grant \[\\$25,000\]](#)  
[DUI Enforcement Agreement - Miguel Diaz](#)

- 9.I.3. Recommendation to retroactively approve the Funding Agreement between the Andelin Family Farm and Washoe County, on behalf of the Washoe County Sheriff's Office to provide reimbursement for extra staffing/patrol services [up to \$3,600.00 estimated total reimbursement] needed in the Sparks, Nevada area during the annual Andelin Family Farm Fall Festival (2022). Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Sheriff - Andelin Family Farm Agreement](#)  
[Andelin Family Farms 2022 Agreement](#)

- 9.I.4. Recommendation to acknowledge Receipt of Status Report of Commissary Fund set up per NRS 211.360 to be utilized for the welfare and benefit of the inmates for items such as counseling, chaplaincy services, vocational training, and certification programs for inmate in the jail, submitted by the Washoe County Sheriff's Office Commissary Committee for First Quarter for Fiscal Year 2023. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Sheriff - Commissary Status Report FY23](#)

9.J.1. Recommendation to acknowledge and approve, effective November 21, 2022, for Sparks Justice Court, three (3) reclassifications [\$26,252], four (4) range increases [\$52,965], an increase to the Court's pooled positions budget [\$54,250], and the elimination of the Court Technology Business Systems Analyst II position [-\$133,467]. Reclassify Supervising Clerk III position (70000337), pay grade J178, to Assistant Court Administrator, pay grade J180; Deputy Clerk II position (70009576), pay grade J110, to Deputy Clerk III, pay grade J120; Senior Judge's Secretary position (70004016), pay grade J170, to Judge's Administrative Assistant, pay grade J178. Increase Bailiff (Sparks)-ER range from \$24.24-\$32.74 to \$26.09-\$35.27; Increase Bailiff Supervisor (Sparks)-ER range from \$26.67-\$36.02 to \$30.45-\$41.09. Increase Bailiff Supervisor (Sparks) Range from \$29.01-\$39.18 to \$33.11-\$44.69. Increase Bailiff (Sparks) Range from \$26.36-\$35.61 to \$28.37-\$38.34. Increase pooled positions budget by \$54,250, as the Court will share a Technology position with another County department. Eliminate Court Technology Business Analyst II position (70000341) and authorize Human Resources and the Comptroller's Office to make the necessary changes. [\$0 net impact]. Sparks Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22-SJC-Staff](#)

9.J.2. Recommendation to approve and acknowledge a Fiscal Recovery Fund Allocation from the Nevada Supreme Court, Administrative Office of the Courts (AOC) to the Sparks Justice Court [\$24,349, no match required], retroactive to June 1, 2022, grant end date December 31, 2024; and direct the Comptroller to make the appropriate budget amendments. Sparks Justice Court. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 SJC Grant \[\\$24,349\]](#)  
[Sparks - FRF Agreement Template](#)

9.K.1. Recommendation to accept Treasurer's status report for the period ending October 31, 2022, of payment of refunds and interest since last update in the amount of \$2,006,867.20 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Staff Report - Treasurer's status report for the period ending 10.31.2022](#)  
[October 31 2022 REPORT OF CLAIMS PAID](#)

**End of Consent Items**

10. Recommendation to authorize temporary employees contracted through Manpower to drive Washoe County vehicles while serving as Open Space Management Technicians for Washoe County Regional Parks & Open Space. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - Authorization for Manpower Employees to Drive County Vehicles](#)

11. Recommendation to accept a Nevada Division of State Parks Land & Water Conservation Fund Grant [in the amount of \$455,250.00 with Washoe County as subgrantee with a cash/in-kind match in the amount of \$455,250.00] and approve the Land & Water Conservation Fund Agreement #32-00372 with a grant period from final execution through July 31, 2025; to replace an existing playground with a new all-inclusive playground at Rancho San Rafael Regional Park to better serve the community and provide play opportunities for children of all abilities; and authorize the Assistant County Manager [Dave Solaro] to sign the Land & Water Conservation Fund Agreement #32-00372 and any subsequent documents related to the grant on behalf of the County; and direct the Comptroller's Office to make the necessary budget amendments. Community Services. (Commission Districts 3 and 5.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - LWCF Grant Rancho All-Inclusive Playground](#)  
[BCC 11-15-22 - Washoe County Rancho San Rafael Playground LWCF Agreement -32-00372](#)

12. Recommendation to approve a master On-Call Sewer Inspection and Repair Program Agreement with National Plant Services, Inc., the lowest responsive, responsible bidder, to support Washoe County’s inflow and infiltration reduction program, to reduce adverse groundwater water quality impacts to the sanitary sewer collection system located within the South Truckee Meadows and other service areas. The award period will commence on December 1, 2022, and extend through November 30, 2023, a one (1) year term, with two (2) one-year term renewal options, at the discretion of Washoe County Community Services Director and subject to approved annual funding in the Utility Capital Project Improvement Program. All work will be authorized via individual purchase orders approved by the Washoe County Purchasing Manager, including any single purchase order more than \$300,000.00, with a unique project number based on a time and materials basis utilizing identified unit bid prices. Each individual work order will be developed on a project needs basis with the total of all annual approved work orders not to exceed \$2,000,000.00 as approved in the Fiscal Year 2023 capital budget. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - National Plant OnCall Sewer Inspection & Repair](#)  
[BCC 11-15-22 - OnCall Sewer Inspection and Repair Agreement - National Plant Services](#)

13. Recommendation to approve a Sewer Reimbursement Agreement between Washoe County and DiLoreto Construction and Development, Inc. for the construction of a portion of the Pleasant Valley Sewer Interceptor Reach 3 (PVIR3) Project and Reclaim Infrastructure within the South Truckee Meadows Water Reclamation Facility service area [in the amount \$955,400.25], in response to Washoe County’s request for oversizing portions of the PVIR3. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - Diloreto Developer Agreement-SD comments](#)  
[BCC 11-15-22 - DiLoreto - County Sewer Reimbursement Agreement](#)

14. Recommendation to approve a resolution to augment the Capital Improvements Fund in the amount of [\$29,900,686.11 for expenditures and \$31,282,043.11 in transfers] with resources coming from American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for previously approved capital projects, to increase expenditure and transfer authority for capital projects for fiscal year 2023 in accordance with Nevada Revised Statute (NRS) 354.598005. There is [\$86,042,120.12] in available resources from ARPA funds through SLFRF as of July 1, 2022; and direct the Comptroller to make the appropriate budget amendments. If approved, this item will result in [\$31,282,043.11] of ARPA-SLFRF money being put into the Capital Improvements Fund from SLFRF-COVID Recovery (Other Restricted Fund) and [\$29,900,686.11] of expenditures being made from the Capital Improvements Fund for capital projects that have already been approved. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [11.15.22 Augmentation Mgrs Office FY23 ARPA Capital Funds Augmentation](#)  
[11.15.22 Resolution Mgrs Office FY23 ARPA Capital Funds Augmentation](#)

15. Recommendation to accept a grant award from the Bureau of Justice Assistance (BJA) FY 22 DNA Capacity Enhancement and Backlog Reduction (CEBR) Program, Award No 15PBJA-22-GG-01690-DNAX [amount not to exceed \$400,000.00, No County match required], to cover costs related to the DNA capacity enhancement and backlog reduction/prevention and travel, for the retroactive grant term of October 1, 2022 through September 30, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Sheriff - FY 22 CEBR Grant \\$400000](#)  
[CEBR Notice of Award](#)

16. Recommendation for possible action to initiate amendments to Washoe County Code Chapter 100 (Buildings and Construction), to reflect that a stand-alone Department of Building and Safety no longer exists and that its functions are part of the Planning and Building Division within the Community Services Department. Amendments to this chapter may include, but are not limited to: the nomenclature and structure of the business unit and positions providing building and safety services to the Washoe County community; and all matters necessarily connected therewith and pertaining thereto. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [BCC 11-15-22 - Staff Report - Request to initiate Chapter 100 Code amendments](#)  
[BCC 11-15-22 - Request Letter per WCC 2.030](#)

17.
  1. Pursuant to WCC 2.030 and 2.040, and in order to comply with AB 116 of the 2021 Legislative Session, initiate an ordinance amending the Washoe County Code in chapters 50 and 70 concerning vehicles and traffic violations in order to convert most of those violations to civil infractions instead of criminal misdemeanor offenses. This amendment is necessary to comply with updates made in Nevada Revised Statutes (“NRS”) Chapters 483 through 484E, inclusive, 486 and 490 in the 2021 Legislative Session. State statute updates require many WCC traffic violations to be reduced from misdemeanor offenses to civil infractions unless state law provides that the violation shall be charged as a misdemeanor.
  2. If initiated, also conduct an introduction and first reading of the new ordinance by title, and set the second reading and public hearing for enactment on December 20, 2022.

Title: An ordinance amending Washoe County Code (“WCC”) chapter 50 (public peace, safety and morals) and chapter 70 (vehicles and traffic) by repealing sections duplicative of state law requiring a new resident to obtain a Nevada driver’s license; by amending the penalty section in WCC chapter 50 to be punishable as a civil penalty of not more than \$500 in lieu of a misdemeanor citation; by amending WCC chapter 70 to retain a misdemeanor citation for the following offenses: not obeying a police officers’ orders; not obeying traffic control devices; interfering with traffic control devices; hitting a pedestrian in a crosswalk; walking along highways while not on paved portion of roadway or crosswalk or intoxicated; speeding over 30 miles per hour or more than limit; driving without a license; driving with a suspended license; drinking while driving; failing to stop at the scene of an accident; failing to give notice of accident; reckless driving; and failing to appear in court; by amending WCC chapter 70 to provide for a civil penalties for the following offenses: crossing at other than crosswalk; speed limit fine; angle parking in certain incidences; and providing that a civil penalty shall be the default penalty for a violation of chapter 70 in accordance with Assembly Bill 116 of the 2021 Nevada Legislative Session; and by amending WCC chapter 70 to specify gross misdemeanor penalties for off-highway vehicle violations; driving under the influence; and other matters necessarily connected therewith and pertaining thereto.

District Attorney. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [TMF-6835 Staff Report](#)  
[Chapters 50 70 draft ordinances](#)  
[AB116 EN](#)

18. Introduction and first reading of an ordinance amending the Washoe County Code at Chapter 5 (Administration and Personnel) by repealing sections 5.025 through 5.343 commonly known as the Merit Personnel Ordinance and adding two new sections 5.345 and 5.347. Section 5.345 establishes the department of Human Resources and its duties and authorizes the promulgation of regulations for the administration of the merit personnel system. Section 5.347 provides protections for Washoe County officers and employees against reprisal and retaliation for disclosure of improper governmental action as required by NRS 281.635. And, if introduced, set the public hearing and second reading of the ordinance for December 13, 2022. Human Resources. (All Commission Districts.)  
FOR POSSIBLE ACTION

**Attachments:** [Staff Report Ordinance 1st Reading](#)  
[Staff Report 10-09-2018 Authority to Amend WCC 5](#)  
[2022 Master Personnel Handbook Redline DRAFT](#)  
[Merit Personnel System Chapter 5 with Strikethrough Working Copy](#)  
[Final Copy Ordinances 5.345 and 5.347 MMK Review.docx](#)

19. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
20. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

## **Adjournment**

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hartung

Community Homelessness Advisory Board (alternate)  
EDAWN (Economic Development Authority of Western Nevada) (alternate)  
Nevada Association of Counties Board of Directors (NACO) (alternate)  
Regional Transportation Commission  
Reno-Sparks Convention & Visitors Authority  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Stadium Authority  
Washoe County Investment Committee  
Western Regional Water Commission

Vice-Chair Hill

Animal Services Advisory Board  
Community Homelessness Advisory Board  
District Board of Health  
Downtown Reno Business Improvement District  
EDAWN (Economic Development Authority of Western Nevada)  
Nevada Association of Counties Board of Directors (NACO)  
Nevada Tahoe Conservation District Board of Supervisors  
Regional Transportation Commission  
Tahoe Prosperity Center Board of Directors  
Tahoe Regional Planning Agency Governing Board  
Tahoe Transportation District Board of Directors  
Tahoe Transportation Commission  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board  
Truckee River Flood Management Authority  
Washoe County Internal Audit Committee (alternate)  
Washoe County Investment Committee  
Washoe County Legislative Liaison  
Washoe County Open Space and Regional Parks Commission Liaison  
Washoe County Senior Services Advisory Board Liaison  
Washoe County Stadium Authority

Commissioner Lucey

Nevada Association of Counties Board of Directors (NACO)

Commissioner Jung

Downtown Reno Business Improvement District (alternate)

Nevada Tahoe Conservation District Board of Supervisors (alternate)

Nevadaworks (alternate)

Regional Transportation Commission (alternate)

Truckee Meadows Water Authority Board (alternate)

Truckee River Flood Management Authority (alternate)

Washoe County Stadium Authority (alternate)

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate)  
Nevadaworks  
Regional Transportation Commission (alternate)  
State Land Use Planning Advisory Council (SLUPAC)  
Truckee Meadows Regional Planning Agency Governing Board  
Truckee Meadows Water Authority Board (alternate)  
Truckee River Flood Management Authority (alternate)  
Verdi Television District (Liaison)  
Vya Conservation District (Diane Stobiecki—alternate)  
Washoe County Debt Management Commission  
Washoe County Internal Audit Committee  
Washoe County Senior Services Advisory Board Liaison (alternate)  
Washoe County School District Capital Funding Protection Committee  
Washoe County School District Oversight Panel  
Washoe County Stadium Authority (alternate)  
Washoe-Storey Conservation District (alternate)  
Western Nevada Development District (WNDD)